

**HEIRWAY CHRISTIAN ACADEMY  
FINANCIAL POLICY 2011 -2012**

**TUITION (Including Book & Supply Fee)**

	Yearly Total	Monthly Draft for <b>(10) months</b>	Monthly Draft for <b>(12) months</b>
Kindergarten (3&4)-1/2 Day	\$2,251.23	\$225.12	\$187.60
Kindergarten (3,4,5)-Full Day	\$4,343.32	\$434.33	\$361.94
Grades 1-6	\$4,507.76	\$450.78	\$375.65
Grades 7-8	\$5,087.02	\$508.70	\$423.92
Grades 9-12	\$5,536.85	\$553.69	\$461.40

**MULTIPLE CHILDREN DISCOUNTS**

The second child enrolled receives 10% off the amount of tuition; the third child gets 20%; the fourth and each additional child gets 30%. The discount is always applied to the tuition of the youngest child. **There will be no discount for the K-3 students.**

**PAYMENT BY CHECK:**

The total amount is due by August 1<sup>st</sup>, or if you choose to pay in two payments, the first semester payment is due on or before August 1, and the second semester payment by January 1<sup>st</sup>. **Payment plans cannot be changed during the current school year. Monthly drafts are not an option for second semester under the two payment plan.**

**PAYMENT BY BANK DRAFT:**

As a convenience to our families, the Academy offers the privilege of a 10 or 12 month payment plan and must be paid by Bank Drafts. Monthly draft payments are withdrawn on the 1st of each month.

\_\_\_\_\_ **10 month:** The drafts will begin on August 1st. The last draft will be deducted on May 1st.

\_\_\_\_\_ **12 month:** The drafts will begin on June 1st. The last draft will be deducted on May 1st.

**Mark for Kindergarten only:** \_\_\_\_\_ Half Day Kindergarten \_\_\_\_\_ Full Day Kindergarten

There will be a \$50.00 fee if a bank draft fee should be returned for insufficient funds.

Changes in assigned tuition withdrawal date will result in a \$50.00 late fee.

There will be a \$30.00 fee for returned checks.

Three insufficient drafts or inconsistency in monthly payments will require the next semester to be PAID IN FULL.

**No tuition refunds are given for withdrawals after school begins.**

**ENROLLMENT FEES**

KINDERGARTEN	.....	\$200.00
ELEMENTARY	.....	\$325.00
SEVENTH & EIGHTH	.....	\$400.00
NINTH – TWELVTH	.....	\$500.00

The Application Fee is a **non-refundable** fee that covers the cost of a Yearbook and all testing and enrollment documentation (records, etc.) done by the Academy and is to be submitted with each student’s application. A \$25 dollar class activity fee is included in the elementary fee (1<sup>st</sup> – 6<sup>th</sup> grade). No consideration or action on the application (interviews, testing, etc.) will be taken until this fee is paid. This fee is applicable to new enrollments or re-enrollments after a prior withdrawal. A partial refund may be made at the Academy’s discretion if the school is unable to accept the applicant.

Athletic Fees . . . . This is an optional fee for students who choose to participate in any of our extracurricular athletic sports. The fees vary according to the sport in which they choose to participate.

**CLASS RESERVATION**

Application and/or Re-Enrollment fees insure a placement in class.

**EXTENDED CARE AND LATE PICK-UPS**

Before-care is available from 6:30 until 8:15 a.m., and aftercare until 6:30 p.m. Monday through Friday at the rate of \$3.00 per hour (or portion of an hour). All students still remaining on campus fifteen minutes after the dismissal bell will be placed in our Aftercare Program. The cost of this service will be billed monthly. A \$3.00 per hour minimum charge will be assessed every time the child is referred to the Aftercare Program. The extended care billing cycle ends on the 19<sup>th</sup> of each month; payments are due within 30 days of conclusion of the billing cycle. **Late payments for extended care will result in a \$25.00 fee. If payment is not rendered, your child will be removed from the program until payment is made.**

**A late fee of \$2.00 per minute per family will be charged after 6:30 pm.  
Example: 6:40 pm= \$20.00**

**SUMMARY**

It should be noted that tuition and fees charged by Heirway Christian Academy do not cover the full cost of the education provided to your child or children. It is through the loving concern and sacrificial generosity of the members and friends of Heirway Christian Academy and others that we are able to offer this educational opportunity. Your cooperation is very much needed and prompt payment of tuition and fees is essential to the success of the Academy.

Please note: You will be asked from time to time to help with Board approved fund raising programs. Please be cordial and willing to respond to these requests. Your commitment to quality Christian Education will help your child(ren), plus many other children, reach their full potential in the Lord.

**I have completely read, understood and agreed to abide by this financial policy.**

**Please sign and date this form and return with your application or re-enrollment form.**

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Signatures

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Date